

# **A Guide to Application and Financial Support by EUXP & The University of Tsukuba**

**The Inter-University Exchange Project (EU) Office**

REALIZE INNOVATION BEYOND  
FIELDS & BORDERS. **EUoX Program**



# Outline

## 1. Application

Application for DDP (with UGA, RUB, and UBx)

Application for Short-term Exchange Students

Related Information – Housing

## 2. Financial Support by EUXP

JASSO Scholarship

Airfare Support by the program

IMAGINE  
THE  
FUTURE.

# 1. Application



# EU X P

REALIZE INNOVATION BEYOND  
FIELDS & BORDERS. **EU eXchange Program**

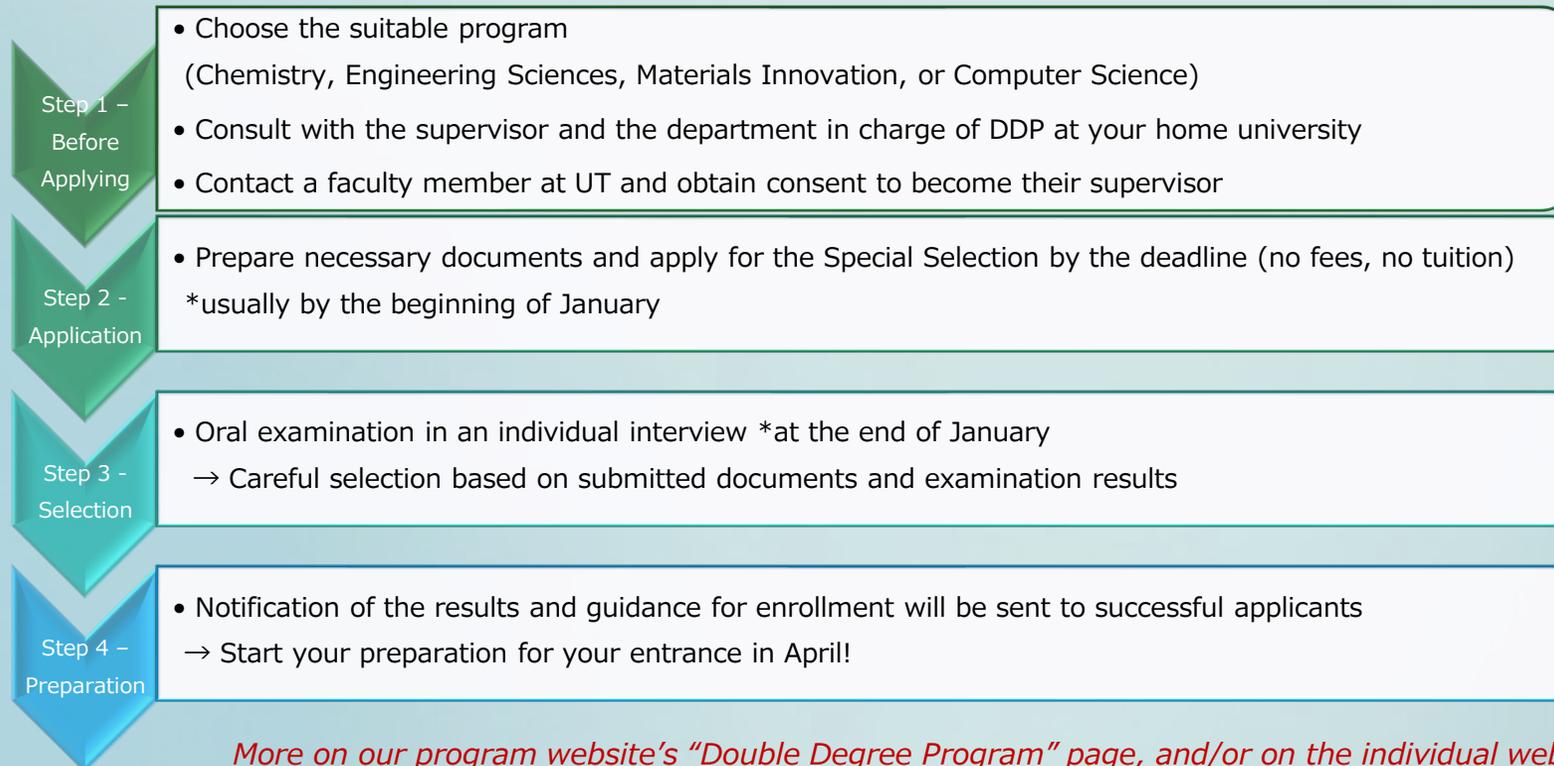
# Application for DDP (w/ UGA, UBx, RUB)

## Available courses

1. DDP in Pure and Applied Sciences (with UGA)
2. DDP in Computer Sciences (with UGA)
3. DDP in Computer Sciences (with RUB)
4. DDP in Global Food Security Course (with Ubx)

\*(4)DDP in Global Food Security Course with UBx  
has a different schedule and process  
(Admission/ screening in March, Entrance in October)

## General Application Procedures for 1,2, and 3, for example



More on our program website's "Double Degree Program" page, and/or on the individual website of each graduate program  
[https://eu-interuniv.pas.tsukuba.ac.jp/en/for\\_participants/double\\_degree](https://eu-interuniv.pas.tsukuba.ac.jp/en/for_participants/double_degree)

# Application for Short-term Exchange Students

## – 3 Student Statuses

### 1. Exchange Student (Tokubetsu Chokogakusei)



For	Both undergraduate and graduate students
Purpose	Attending courses at the University of Tsukuba for credits
Credit earning	Possible (depends on the grading system at their home university)
Start of the program and duration	From the beginning of each semester (April or October) For: One or two semesters *Up to one year in total, including study at other universities in Japan.
Visa Requirement	Register for and attend at least 8 periods of courses (600mins) a week
Notes	For grad students, meeting the visa requirement above could be difficult. Carefully confirm the following in advance: <ul style="list-style-type: none"> <li>- The number of graduate-level classes you can take in your field</li> <li>- Semester and module of the desired classes</li> </ul>

### 2. Exchange Research Student (Tokubetsu Kenkyu-Gakusei)



For	Graduate students from partner universities
Purpose	Conducting research under the guidance of an academic advisor at the University of Tsukuba
Credit earning	NOT possible, but may audit courses if approved
Start of the program and duration	From any month Duration: from 1 to 12 months
Visa Requirement	Conduct at least 600 mins of research activities a week

# Application for Short-term Exchange Students

## - 3 Student Statuses

### 3. Short-term trainees on the Tsukuba Short-term Study Program (TSSP)

\*If the student has the eligibility to be enrolled as an Exchange Student or Exchange Research Student, they cannot choose this option

- Custom-made program that can take one of three formats: course-based, participation/experience-based, or research internship-based
- no official student status (no tuition, admission, credits, or exam fees)  
Generally lasts up to 90 days, but internship-based programs recognized by the student's home university can last up to one year
- Visa status will be "Tourist" for programs under 90 days, and "Cultural Activities" for programs over 90 days

\*90 days or less under the Tourist visa – Travel Insurance (Medical and Accident), 90+ days under the Cultural Activities visa – Japanese National Health Insurance

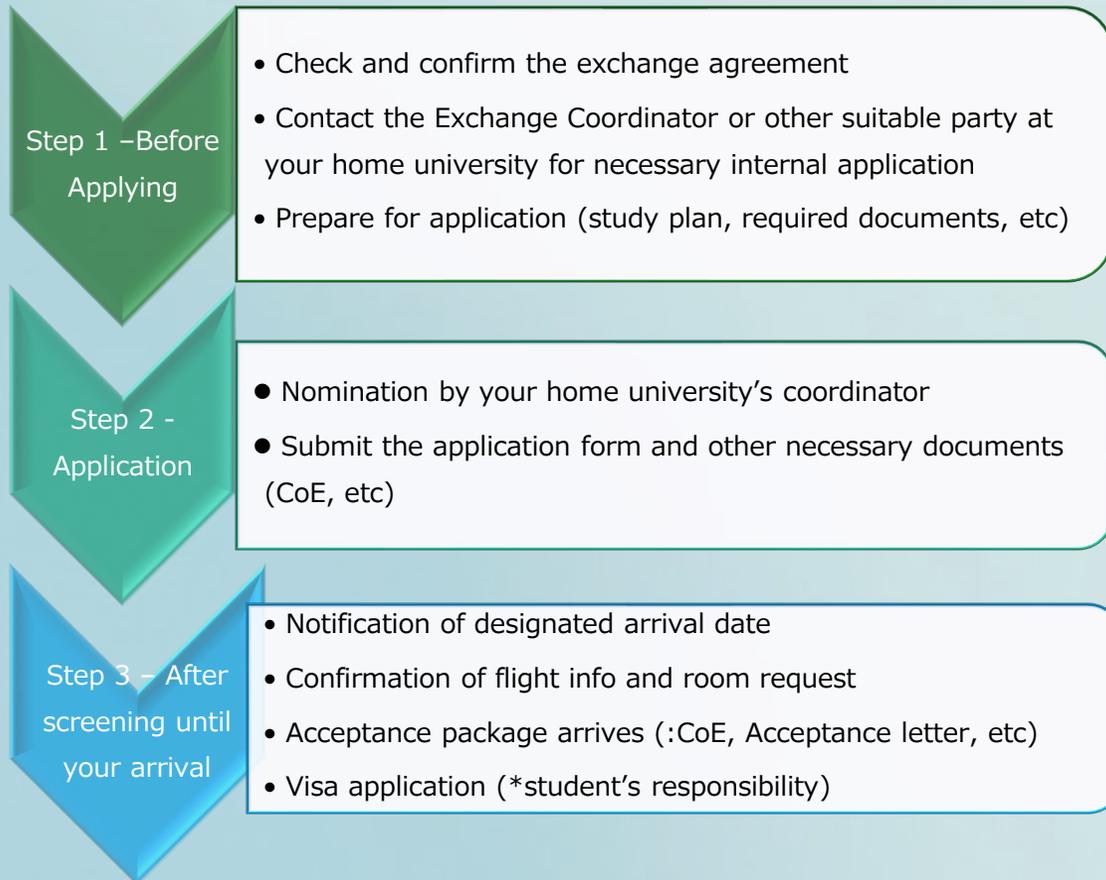
# Application for a Short-term Stay

Refer to this page for overall information:

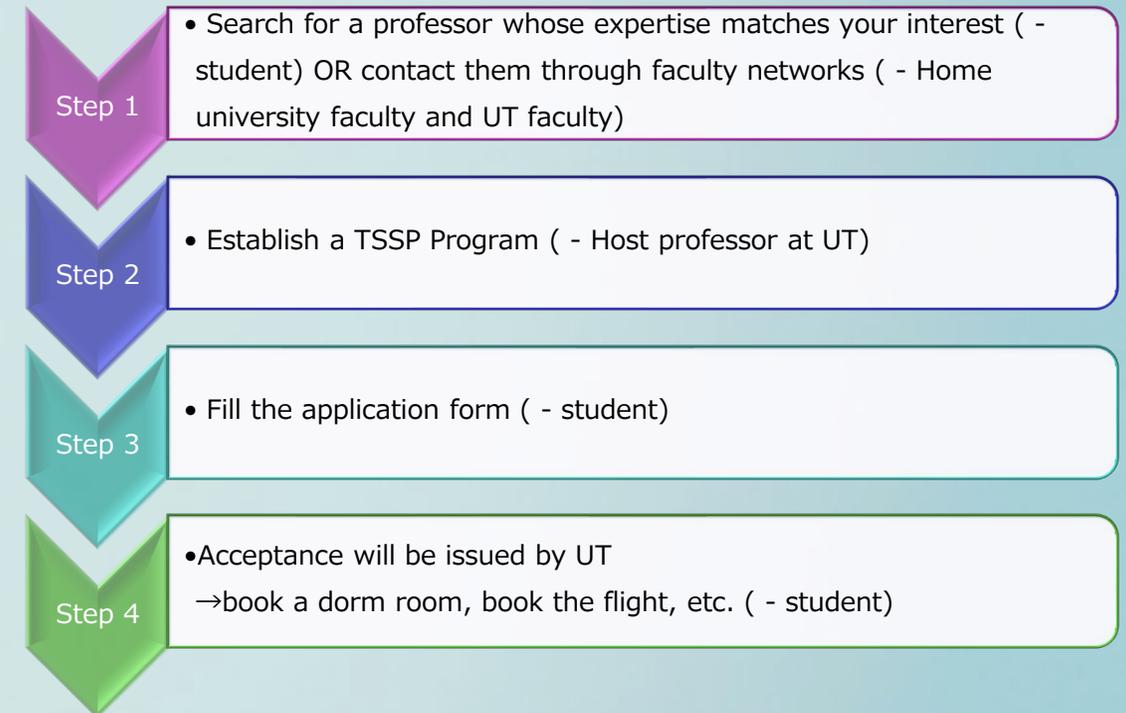
<https://www.tsukuba.ac.jp/en/academics/international-exchange-students/programs/>

## Procedures

### Exchange Students & Exchange Research Students



### TSSP Students



The student will get the 'Certificate of Completion' from UT after the internship

# Application for a Short-term Stay - Schedule

Application for **Exchange Students**: Twice a year, approx. 8 months before the start of the program/ semester

Start of Program	Nomination Period (by the coordinator)	Application and documents deadline (by the student)
October (2026)	February (2026)	Fri, March 6 (2026)
April (2027)	September (2026)	Fri, October 9 (2026)

Application for **Exchange Research Students**: almost all year round, approx. 8 months before the start of the program/ semester

Start of Program	Nomination Period (by the coordinator)	Application and documents deadline (by the student)
July (2026)	January (2026)	Fri, February 6 (2026)
August	January	Fri, February 6
September	February	Fri, March 6
October	February	Fri, March 6
November	April	Fri, May 8
December	April	Fri, May 8
January (2027)	June	Fri, July 10
February	June	Fri, July 10
March	July	Fri, July 31
April	September	Fri, October 9

Application for **TSSP Students**: happens on request, as it is a custom-made program

Timeline till your arrival:

Exchange Students and Exchange Research Students

【Example: Fall 2025(October) Enrollment】	
Nomination period	February 1 ~ February 28, 2025
Deadline for online application and submitting documents	March 7 <sup>th</sup>
Screening	March-June
Notification of designated arrival date*1	Early July
Confirmation of flight info and room request *1	Early August
Notification of acceptance package (CoE, Acceptance letter, etc.)*2	Mid-August (As soon as they are issued)
Visa application (by exchange students) *1	After receiving acceptance package
Notification of room number	Mid-September
Arrival to Japan *1	Mid or Late September
Arrival Orientation	Late September
Program starts	October 1st

# Related Information

## Living Expenses

Average living expenses, including food, clothing, and study materials, are approx. ¥80,000 (€430)

## Housing

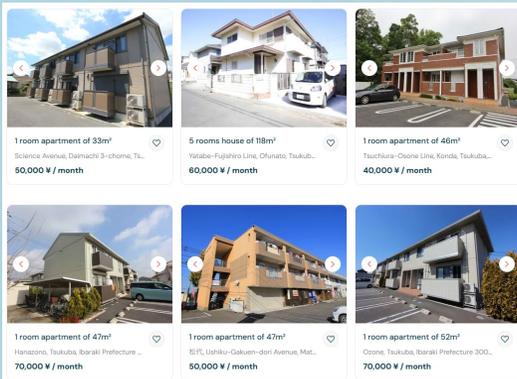
- Residence Halls – Lower rent, connection, safety, location, events  
3,517 rooms spread across four areas

[Residence hall data for the academic year 2026]

Area	Hirasuna	Oikoshi	Ichinoya (regular)	Ichinoya (family size)	Ichinoya (short stay)	Kasuga*	Global Village	Total
Residence hall								
No. of buildings	6	14	18	5	8	3	11	65
No. of rooms	694	649	902	120	478	174	500	3,517

\*The numbers for the Kasuga area include four family/couple rooms

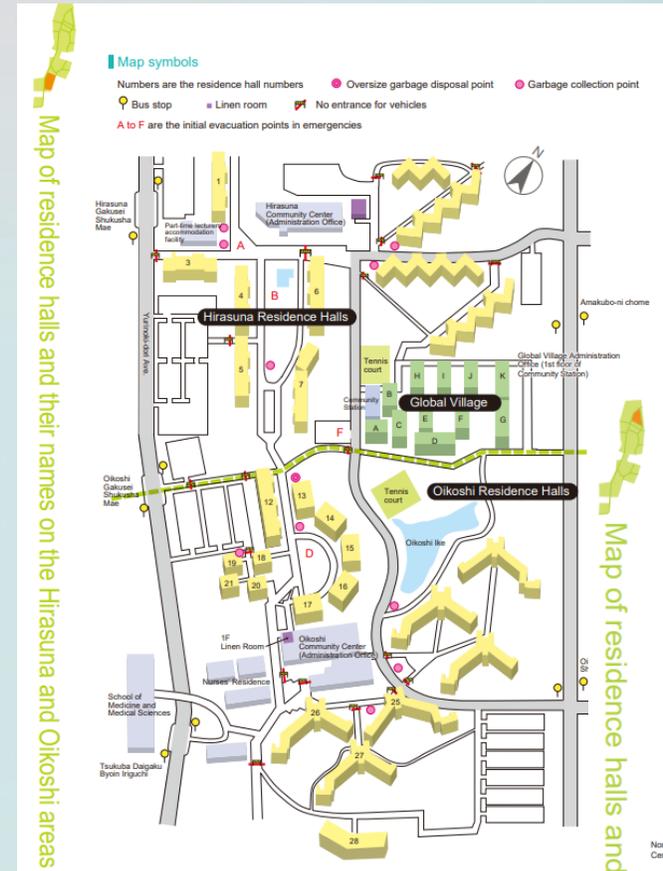
- Off-campus housing (apartments) – Real estate agency



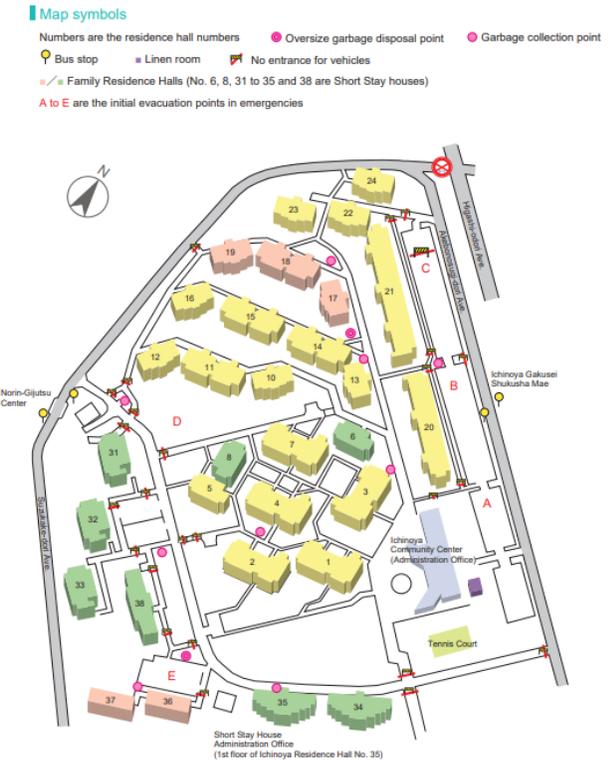
Some past participants recommend renting a small apartment with newer & good equipment, if you can handle the paperwork, etc.

Refer to this page for information:

<https://www.tsukuba.ac.jp/en/campuslife/support-healthlife/accommodation/>



For reference:  
“Dormitory Guide Tour Ichinoya”  
<https://youtu.be/Zzb-BAWm1EA>



○ Kasuga International Student Building (Kasuga Residence Hall No. 3) (Approx. 18m<sup>2</sup>)

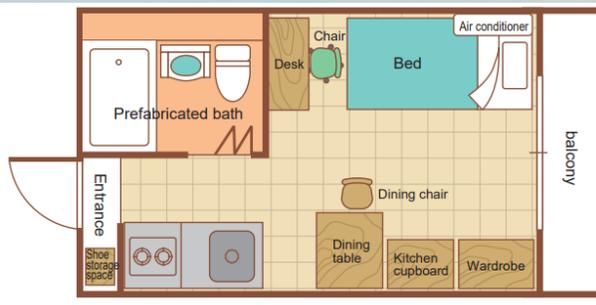


Room facilities

Prefabricated bath, cooking facilities, balcony

Room fittings

- ① Study desk (with shelves and lighting)
- ② Chair
- ③ Bed (with mattress)
- ④ Wardrobe
- ⑤ Shoe storage space
- ⑥ Kitchen cupboard
- ⑦ Dining table
- ⑧ Dining chair
- ⑨ Gas cooktop
- ⑩ Air conditioner
- ⑪ Fittings and equipment guide



Use charges

Deposit	30,000 yen
Residence charges	40,290 yen per month
Utility charges	Occupants are charged every three months only for the amount of electricity, gas, tap water and sewage water they use. Basic charge is covered by the University!
Cleaning charges	11,495 yen (this sum will be subtracted from your deposit upon moving out)
Others	Bedding sets are not included in room fittings. (Bedding sets are not included in resident charges)

\*This type of room is used by international students in the Kasuga area

○ Global Village

The Global Village provides house-share-type accommodation for a mixture of both domestic students and international students in a manner that has not been available before at the University, and has been designed with the aim of making it a place where students can mingle with people from other countries and polish their sense of internationalism.

Room type	House-share-type accommodation for a mixture of domestic and international students (5 people per unit). Divided into male and female units.
Residence charges/ utility charges	Monthly residence charges: 46,260 yen Utility charges: Occupants will be charged monthly for the amount used in unit communal LDKs and individual rooms. For electricity, each occupant will be charged for the amount actually used in their individual room. For utility charges other than electricity, each occupant will be charged the total amount used in all rooms in the unit divided equally by all the unit occupants. Deposit: 30,000 yen is required when moving in (this will be used for cleaning after moving out and any unpaid charges).
Individual rooms	Size: approx.10m <sup>2</sup> (around 6 tatami mats) Fittings: desk, chair, bed, air conditioner, curtains, bookshelf, full-length mirror, wall clock, LED desk lamp, wireless LAN.
Unit Communal LDK (living room, dining room, kitchen)	Size: approx. 18.45m <sup>2</sup> (around 10.5 tatami mats). Fittings: kitchen, refrigerator, microwave oven, dining table and chairs, kitchen cupboard, curtains, wall clock.

○ Short Stay House (Ichinoya Residence Halls No. 6 and 8) (Approx. 7 - 10m<sup>2</sup>)



Room facilities

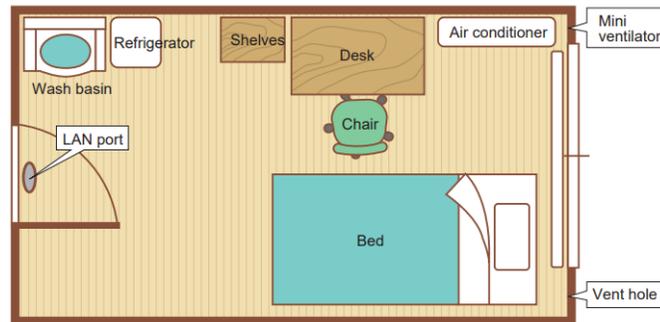
Mini ventilator

Room fittings

- ① Desk
- ② Chair
- ③ Bed
- ④ Refrigerator
- ⑤ Air conditioner
- ⑥ Shelves
- ⑦ Desk lamp
- ⑧ Curtains

Communal facilities in Short Stay House

- ① Toilets (Western-style)
- ② Kitchen
- ③ Laundry room (coin-operated machines)
- ④ Showers (coin-operated)



Use charges

Deposit	30,000 yen
Residence charges	33,040 yen per month
Utility charges	Occupants are charged every months only for the amount of electricity they use. Basic charge is covered by the University!
Cleaning charges	Cleaning charges will be subtracted from your deposit upon moving out. (Charges differ according to length of occupancy)

\*The size and shape of rooms varies from one building/room to another



Individual room



Unit communal LDK



Community Station



IMAGINE  
THE  
FUTURE.

# 2. Financial Support by EUXP



REALIZE INNOVATION BEYOND  
FIELDS & BORDERS. **EUeXchange Program**

# JASSO Scholarship

The Japan Student Services Organization (JASSO) provides scholarships for international students.

At the University of Tsukuba, scholarship quotas are allocated to various projects and programs, and our program has its own quota for incoming master's students from our six partner universities. **Monthly stipend is 80,000 yen (430 euros).**

## Eligibility

Only students satisfying all of the following conditions can apply for the JASSO Scholarship:

1. Students who hold the nationality of a country that has diplomatic relations with Japan and who **do not hold Japanese nationality** at the time of enrollment.
2. Students who are **approved for acceptance by the host university** under a student exchange agreement or equivalent arrangement.
3. Students **receiving no more than 80,000 JPY per month in total from other scholarships for studying in Japan.**
4. Students **who will complete their studies at their home university after** the termination of the study period in University of Tsukuba.
5. Students demonstrating excellent academic and personal records at their home university.

Specifically, students having **a minimum of 2.30/ 3.00 GPA**, which is calculated with the JASSO scale based on an academic transcript from the previous year \*next slide

# How to calculate your GPA according to the JASSO scale

Examples of grading scales used by universities	Grades				
Example 1: 4-point scale	-	Excellent	Good	Fair	Poor
Example 2: 4-point scale	-	A	B	C	F
Example 3: 4-point scale	-	100-80	79-70	69-60	59 or below
Example 4: 5-point scale	100-90	89-80	79-70	69-60	59 or below
Example 5: 5-point scale	S	A	B	C	F
Example 6: 5-point scale	A	B	C	D	F
<b>Grade Points on JASSO scale</b>	<b>3</b>	<b>3</b>	<b>2</b>	<b>1</b>	<b>0</b>

## - Calculation Formula

$$\frac{(\text{Total \# of Credits for JASSO Grade Point 3} \times 3) + (\text{Total \# of Credits for JASSO Grade Point 2} \times 2) + (\text{Total \# of Credits for JASSO Grade Point 1} \times 1) + (\text{Total \# of Credits for JASSO Grade Point 0} \times 0)}{\text{Total \# of Credits for All Registered Courses}}$$

Example: If your institution uses a typical North American grading system (A, B, C, D, and F) or a system comparable to it, you may use the 5-level scale.

Course Title	Grade	Credit	JASSO Grade		Total Point
			Point (above)		
Japanese I	A	3	x 3	=	9
Japanese II	B	3	x 3	=	9
Intro to Japanese History	B	3	x 3	=	9
Intro to Business	D	3	x 1	=	3
		12 credits in total		30 points in total	

$$\frac{(9 \times 3) + (0 \times 2) + (3 \times 1) + (0 \times 0)}{12} = \frac{30}{12} = 2.5$$

# Airfare Support from EUXP

## EUXP might support your airplane tickets!

:Travel expenses may be provided within the available budget.

However, the support is subject to the following rules and selection criteria.



## Notes

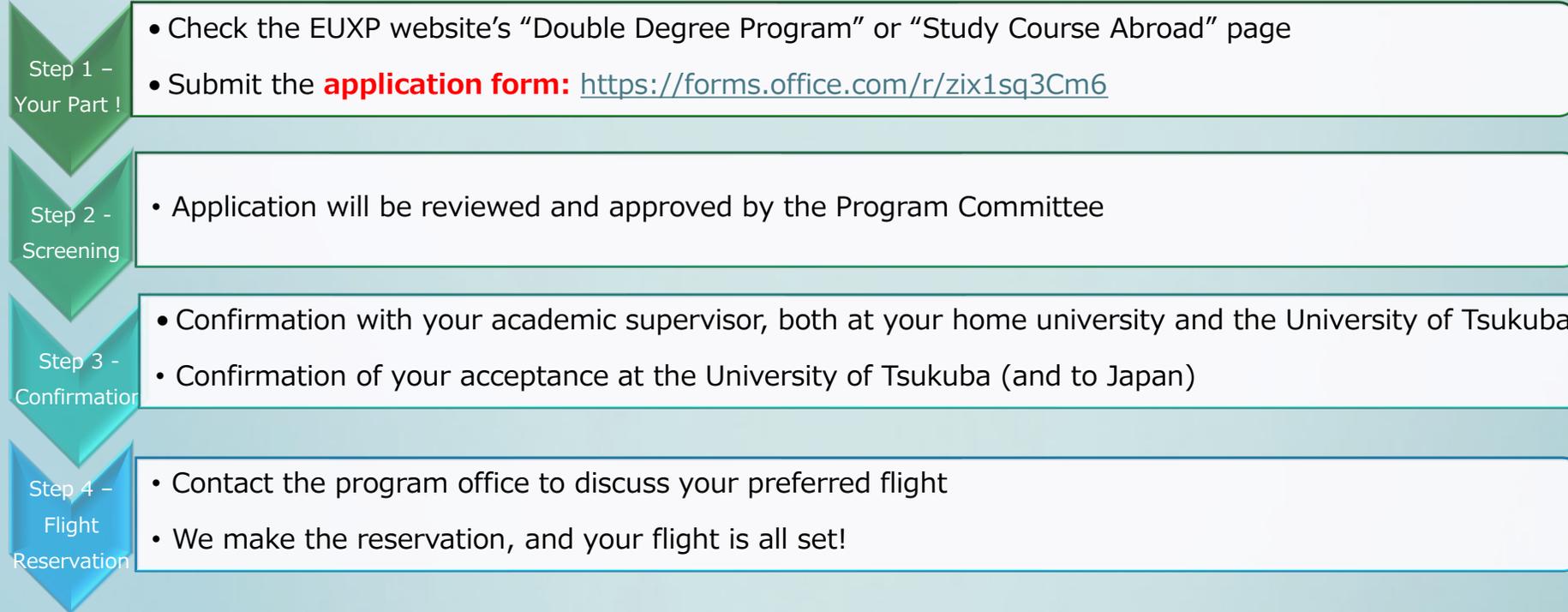
- Financial support cannot be paid **directly to students**
  - \*Expenses paid personally (bus or train fares, bicycle purchases, etc.) are not eligible
- **The number of supported students is limited**; if there are too many applicants for our budget, students will go through a selection process

## Selection Criteria

- A clear and concrete study abroad plan - Destination, period, purpose, and details  
(who, what, when, where, why, how)
- Support for mid- to long-term study abroad might be prioritized

# Airfare Support from EUXP

## Approval and Provision Process



# Come to Tsukuba to study at the Graduate School of Science and Technology!

Search the university and each Degree Programs' website for:

- Academic/ research opportunities (programs, lectures, labs...)
- Financial support (both our program's and others)
- Life on campus (student voices, dorm life, events, extracurricular activities...) and in Japan/ Tsukuba

**The environment at Tsukuba feels calm and spacious**, with a strong presence of nature on campus. Academic pressure feels lower than at my home university, and the general atmosphere is more peaceful, which helps concentration and well-being.

**Life in Tsukuba is very affordable** compared to my home country, mainly due to the low cost of housing. While few people speak English, it is generally possible to communicate.

Academically, I gained knowledge in environmental fields that compliment my engineering background. Professionally, **this international experience strengthened my adaptability and intercultural skills.** Personally, living in Japan helped me become more independent and open-minded.

**Voices of your senpai-s**





# Q&A

- Questions submitted in advance
- Question for the program office and/ or faculty members from each Degree Programs



REALIZE INNOVATION BEYOND  
FIELDS & BORDERS. **EUeXchange Program**

# Question Submitted in Advance

- Is knowledge of Japanese necessary to participate in the program? If so, what is the minimal required level?

→The **EUXP Program, short-term exchange, DDP, and English programs of the Graduate School of Science and Technology do not have Japanese language criteria**

## **!Exception!**

Exchange Students applying to the master's program of Engineering in Service Science: JLPT N1

Past international students recommend studying a little bit of Japanese for paperwork (tutor can help), general life, and interaction with Japanese students

# Question Submitted in Advance

- I already finished all my exams in January and thus graduated with a master's. However, I will obtain my diploma in June. Can I still apply for this?

→The EUXP can support the master's students only.

**If you are still officially considered to be a master's student at your home university until June**

**+ Can finish the study period by June, you are eligible.**

**If you are no longer officially a master's student, you are not eligible for EUXP's support.**

However, if you are progressing to a doctoral program and plan to apply for an exchange in Tsukuba's doctoral program, of course, you can apply under a different support scheme

(e.g.) <https://www.tsukuba.ac.jp/en/academics/jst-spring-program/index.html>

# Question Submitted in Advance

## - How does the visa procedure differ if you have non-EU nationality?

→It depends on your **passport nationality** and **length of stay/status of residence** (Student / Cultural Activities / Temporary Visitor)

### **For stays over 90 days**

(Exchange Student / Exchange Research Student / long TSSP)

Based on the form you fill out, the University of Tsukuba applies for a **Certificate of Eligibility (CoE)**.

After receiving the CoE, you apply for a visa at the Japanese embassy in your country.

The procedure is generally the same for EU and non-EU nationals.

### **For stays of 90 days or less**

(Short-term TSSP)

Many EU nationals can enter Japan without a visa as a Temporary Visitor.

Some non-EU nationals must apply for a Temporary Visitor visa in advance.

# Useful Information

- University website: <https://www.tsukuba.ac.jp/en/>
- Degree Programs in Pure and Applied Sciences: <https://grad.pas.tsukuba.ac.jp/?lang=en>
- Degree Programs in Systems and Information Engineering: <https://www.sie.tsukuba.ac.jp/eng/>
- Degree Programs in Life and Earth Sciences: <https://www.life.tsukuba.ac.jp/en/>
- Program website: <https://eu-interuniv.pas.tsukuba.ac.jp/en>
- International Student Guidebook: <https://www.tsukuba.ac.jp/en/admissions/guidebook-international-student/international-students-guidebook.pdf>
- Students' Guidebook: <https://www.tsukuba.ac.jp/campuslife/students-guidebook-en.pdf>
- Exchange Student page: <https://www.tsukuba.ac.jp/en/academics/international-exchange-students/>
- Short-term Exchange Programs Application Guide: <https://www.tsukuba.ac.jp/en/academics/international-exchange-students/programs/application-guide.pdf>
- Voices of International Students: <https://www.tsukuba.ac.jp/en/voices/>
- Watch Our Campus: <https://www.tsukuba.ac.jp/en/about/view-our-video/index.html>
- Housing: <https://www.tsukuba.ac.jp/en/campuslife/support-healthlife/accommodation/>
- Clubs and Circles: <https://www.tsukuba.ac.jp/en/campuslife/activity-unions-circles/>
- Outline of the University of Tsukuba: <https://www.tsukuba.ac.jp/en/about/public-outline/>
- How to Search for Courses at the University of Tsukuba For Exchange Students (Tokubetsu Chokogakusei): <https://www.tsukuba.ac.jp/education/international-short-term-students/kdb-information-for-searching-courses.pdf>
- English Programs Application: <https://www.global.tsukuba.ac.jp/apply/>
- Graduate School Handbook: <https://www.tsukuba.ac.jp/en/academics/g-courses-handbook/>

**You can find so much more on the website/ social media of the university, each Degree Programs, EUXP!**

**We are looking forward to  
welcoming you to Tsukuba soon!**

**Thank you for joining**

